

~~SECRET~~EXCOM 82-7021  
10 June 1982

## MEMORANDUM FOR: Executive Committee Members

FROM: [REDACTED]

Executive Assistant to the Executive Director

SUBJECT:

Minutes of 3 June 1982 Executive Committee Meeting:  
Proposed Quarterly Management Review Process

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7 8. Quarterly Management Review Process. Mr. McMahon outlined the proposed quarterly management review process, noting that it would give senior Agency managers the opportunity to track major programs and react to potential problems before it was too late to do anything about them. He suggested having the first session in October for the July-September 1982 quarter. [REDACTED]

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7 9. Mr. Hineman said that the dollar threshold [REDACTED] for reviewing projects seemed too low. Mr. Fitzwater noted that he was using this system in his Directorate and found it useful. Mr. Taylor cautioned that the proposed system could become a burdensome paper exercise that would not accomplish the desired goals. The ensuing discussion focused on determining the most efficient way to keep senior Agency managers fully informed of the status of significant Agency programs or Community programs with considerable impact on the Agency. Mr. McMahon decided that appropriate Deputy Directors should provide him candidate lists of programs that the DDCI and/or Executive Director should be briefed on periodically. No standard reporting format will be required for these briefing sessions. [REDACTED]

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